

Pagosa Peak Open School Board of Directors
Regular Meeting

Board Meeting
Friday, September 22, 2017, 4:00pm
Pagosa Peak Open School, 7 Parelli Way
Pagosa Springs, Colorado

I. Call to Order

Roll call, Aaron Burns, Chenni Hammon, Bill Hudson, Ursala Hudson and Tom McCullough

Guest: Chris Mannara Pagosa Sun; James Lewicki School Director; Linda Bright School Secretary

II. Consent Agenda

- 1) Agenda
- 2) Approval of Minutes
8/25/17

Chenni moves to accept consent agenda with minutes as written, Bill seconds, all in favor, motion carries consent agenda approved

III. Audience Comment (up to 5 minutes each) none

IV. Committee/Administration Reports

1) Finance Report

Finance report archived and available upon request

Finance committee is meeting twice a month while streamlining processes and refining reporting systems. End of Year CCSP reporting due to the district on Monday 9/25/17.

2) Community Outreach Committee report

One large fundraiser in the Spring, in the meantime we are offering "Date Night" on Oct 28th, kids are dropped off at the school for PJ theme popcorn pizza movie and crafts. Pick up 10pm.

3) Grounds Committee report

Fencing is done, Sod is well taken care of, little benches along the fence are being installed. Planning of stairs and gates are underway now that the trail is paved. 3 sand boxes designed and built by 4th graders, kids are participating in the design of playground and creation of behavior standards.

4) **School Director's report**

15-20 volunteers this last week, mostly playground, school clean up at the end of the day. 250+ hours of volunteering achieved this month. Fridays 12:45-1:15 is a town hall for the school. Parents are welcome to attend. BOCES meeting went well, protocols and processes are understood. Parent Teacher conferences will be on the 16th of October. Introduce the personalized learning plan style to prepare the foundation for the next parent meeting. 2 student openings in 1st/2nd 2 openings in 3rd/4th.

SAC being formed Tom is willing to serve on that committee. Looking to add Education experts, parents and one teacher as well as community members. 3 teachers in literacy block in 1/2nd class during the day, writing development in 3/4th outdoor Ed has focused on vocabulary. Spanish is every day. Parents are covering lunch, volunteers could still be used for recess coverage. Structured play is offered at recess time as well as free play. October will include field trip to 4 mile ranch with the Audubon Society.

V. **First Reading of Policies** Bill moves to table this policy reading until the next meeting, Ursala seconds, all in favor, Motion carries reading is tabled until October Board meeting.

VI. **Discussion Items**

1) **Review of revised after-school program and school break's day camp proposals**

Volunteers will run the program until December to create funding for the future programs. Aaron to check with Parelli for permission to use the auditorium for after school program daily and check with other users of space for timing. Bill is volunteering as program director until December. Background checks are required and a safety plan is in place. Self-funding, will need a separate account. Program budget due by Octobers board meeting. Separate account to be opened at first southwest bank signers will be Aaron, Ursala, and Chenni. Chenni moves to accept the afterschool program and camp pending the availability of space via Parelli and a budget to be approved at October Meeting for December going forward.

2) **Regular meeting days for committees**

Itemized list of volunteer tasks for parents, set committee meeting calendars, committees to submit calendar schedules within two weeks so they can be included in the outreach newsletter. Board needs to submit

names of potential SAC members to James so he can invite them to the committee.

VII. Action Items

1) Audit exemption application resolution

Audit exemption is requested for the 16/17 school year due to spending of less than \$100,000 with operational dates of March 2, 2017-June 30, 2017. Application for exemption is not a guarantee of exemption and may still be audited.

Bill moves to accept the resolution /Ordinance for exemption from Audit, Chenni seconds, all in favor, motion carries to apply for audit exemption as prepared by Bart Skidmore, CPA.

Board member term limits

Ursala and Aaron expire 2019

Bill and Tom expire 2021

Chenni expires 2022

VIII. Topics for Next Board Meeting

Board Member Agreement document

District Meeting recap

Reviewing of Purchases -should we include in consent agenda -Discussion

Budget for afterschool program December going forward

IX. Adjournment

Chenni moves to adjourn at 5:31pm Aaron seconds all in favor, meeting adjourned.