

Pagosa Peak Open School Board of Directors  
Regular Meeting

**Meeting Minutes**  
**Friday, February 16, 2018, 4:00pm**  
**7 Parelli Way, Pagosa Springs, Colorado**

**I. Call to Order-** Ursala Hudson-Board President, Bill Hudson-Board Member, Kim Lund-Board Treasurer, Tom McCullough-Board Member  
James Lewicki-School Director  
Chenni Hammon-Business Manager  
Chris Manara-Pagosa Sun  
Audience: Neil Johnson, Jodi Roberts, Mark Weiler, John Gaffron

**II. Audience Comment (Limited to 5 minutes each)**  
John Gaffron-Interested in joining the PPOS School Board, has administration degree.  
Neil Johnson- Mark Weiler invited him and was curious as our progress since his last visit. Has higher education experience, was considering joining the board but has no k-12 experience to offer and does not feel qualified.  
Mark Weiler-PPOS' 100%re-enrollment=100% customer satisfaction which he has never experienced in the marketing world. Highest kudos to teachers and staff. He spoke at the district meeting praising our accomplishment

**III. Consent Agenda**  
1) **Approval of meeting agenda**  
2) **Approval of meeting minutes: 1/19/18**  
3) **Approval of employment contract: Jodi Roberts**

**Motion to Approve Consent Agenda-Bill Hudson**  
**Second - Tom McCullough**  
**Discussion-none**  
**All in Favor, Consent Agenda Approved as presented.**

**IV. Election of New Board Members**  
1) **Ashley Wilson**  
2) **Clayton Buchner**

**Motion to Approve New Board Members-** Bill Hudson moves to accept Ashley Wilson and Clayton Buchner as PPOS board members.  
**Second-** Tom McCullough

**Discussion:** Both Clay and Ashley are dedicated PPOS parents. Clayton Buchner is the chair of the SAC committee. Ashley serves on the Community Outreach, Grant Committee, Lunch volunteer and afterschool programming. Ashley Wilson will serve as PPOS Board Secretary.

**All in favor- New board members are approved**

## V. Reports

### 1) **Community Outreach Committee Report**

Liberty Theater Movie night March 28, 2018 \$250 rental fee-expecting to raise \$800. Community Outreach will connect with staff to create a video to show before the movie of PPOS accomplishments.

Discussing local artist shows-Artist in charge of venue planning-ticket sales and concessions proceeds to benefit PPOS.

Peer to Peer fundraiser with online platform reaching larger audience-students would raise money to compete in American Ninja Warrior Course-working to collaborate with Pagosa Crossfit and Pagosa Climbing Initiative to create course. Community outreach to ensure fundraisers match mission/vision of PPOS.

### 2) **Finance Report**

1<sup>st</sup> Year 2 CCSP request for Funds was submitted by the district on 2/15/18. District has agreed to write PPOS PPR funding check the week prior and will release to PPOS once district receives funds rather than waiting the following Friday check writing day which has caused PPOS payroll 2 day cashflow issues. Line of credit with FSWB is almost complete and will also help payroll cashflow when necessary.

### 3) **Director's Report**

**Current things happening:** On first spring break, had a ski day on Thursday. Today (Friday) Keith Bruno and 4<sup>th</sup> graders spent 2.5 hours learning out in our community; citizen science by bird counting. Ending time with hot cocoa and journal writing. This shows difference between field trips and field studies.

#### **Updates:**

1) Hosted 2 enrollment presentations. Feb 6<sup>th</sup> and Feb 15<sup>th</sup>. Had 6-7 families per presentation, possibility of about 15 students. During these presentations PPOS Mission and Vision are discussed as well as place based vs group project based and how PPOS combines these. Would love decorative things in the lunch room/meeting space to capture the essence of the school, possibly photos of our multi-age projects or examples of current work. Gives example: Reading buddies; 4<sup>th</sup> grade with Kinder.

2) Enrollment: 100% re-enrollment from current families. That leaves 9 opening in Kinder (with siblings and staff – 6 students coming already) 1 opening in 1st, none in 2nd, 3rd, or 5th, a few in 4th.

3) Had a conversation with Archuleta County School Board about lifting enrollment cap. Director recommends having more updates to that board about PPOS progress. NEXT STEP will be a joint work session between Archuleta County School Board and PPOS School Board.

4) Dibbles testing with 3<sup>rd</sup> and 4<sup>th</sup>

- 5) Teachers will be going to other schools over break for shadowing opportunities.
- 6) Have 12.5 hours per week Title 1 to fill – will be emailing candidate.
- 7) 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> multi-age project– ABC gardening in Pagosa book
- 8) 4<sup>th</sup> grade – working on individual/small group projects. Currently 14 different projects going
- 9) Gardening/Food – Creating a Steering Committee Jadi Roberts and Kellie Bruno to had up group. Want to incorporate our garden program with our food program. Have funding to begin this project

FOR NEXT MEETING: June and July month designs. Music Program – putting ad in paper for 8 hours per week.

#### 4) **Lunch and Garden Program Report**

Jadi Roberts report – Read her comprehensive report out loud. Have money for the Garden Program to start through the CCSP grant

### VI. Action Items

#### 1) **Chenni to Become CCSP Grant Signer**

Only one point of contact is permitted through the CDE. Previous Business Manager, Kim Lund, is the current authorized signer on the grant.

**Discussion: Pro/Cons of changing signer again as this has happened several times. James added that in the first year of operation that the changing of a signer is rather typical and should not reflect negatively.**

**Bill Hudson moves to approve, Ursala Hudson 2<sup>nd</sup> – Unanimous approval.**

#### 2) **Board Training**

The Colorado League of Charter School's (CLCS) Stage 5 Grant will pay for Board training to be carried out by Keith Ouwneel in the Spring. Scheduling to be discussed. Vote to approve the Grant Committee to apply for the CLCS's Stage 5 Grant.

**Discussion:** about scheduling and applying for the grant – using platform for all board to respond with open times - Ursala. This particular training is different than other the board has/will attend as it is designed for PPOS board specifically and will be more helpful with our strategic plan than the more general conference training.

**Bill Hudson moves to apply for the grant, Tom McCullough 2<sup>nd</sup>, passes unanimously**

### VII. Topics for Next Board Meeting

- 1) **Year 2 budget Proposal**
- 2) **Presentation for June and July schedule/field study**

- 3) **Presentation from board members attending conference in early March**
- 4) **Student project presentation**
- 5) **Discussion of new board member distribution; parents/community members**
- 6) **Discussion of on-boarding/interview of new potential board members.** Recommended to follow Archuleta County School Board Process; 12 min "interview" each board member asks 1 question. Also will get questions asked from ACSB.

**VIII. Audience Comment (Limited to 5 minutes each)**

- 1) Mark Weiler asked about the letter submitted to Archuleta County School Board at their meeting. Recommended that we take our response to the next Archuleta County Board meeting to ensure that it is read into the minutes. Also to possibly add a district liaison

**IX. Signing of Board Member Agreements**

Ashley Wilson and Clayton Buchner read and signed the Board Member Agreements

**X. Adjournment**

(board meeting evaluations submitted)

**Ursala Hudson moved to adjourn the meeting, 2<sup>nd</sup> Bill Hudson, unanimous vote.**

**Meeting Adjourned at 5:55**