

Pagosa Peak Open School Board of Directors
Regular Meeting

Board Agenda
Friday, March 16, 2018, 4:00pm
7 Paralli Way, Pagosa Springs, Colorado

- I. Call to Order** Ursala Hudson-Board President, Ashley Wilson – Board Secretary, Kim Lund-Board Treasurer, Bill Hudson-Board Member, Tom McCullough-Board Member, Clayton Buchner – Board Member

Lewicki-School Director, Chenni Hammon-Business Manager, Chris Manara-Pagosa Sun

Audience: Mark Weiler, John Daffron

Called to Order at 4:02 pm

- II. Audience Comment (Limited to 5 minutes each)**

No Audience Comment

- III. Consent Agenda**

- a. **Approval of meeting agenda**
- b. **Approval of meeting minutes: 2/16/18**
- c. **Approval of minutes correction: 2/19/18 item V.7**
Correct which grant was used to pay the Lunch Program Coordinator, from the Daniel's Fund to the James Walton Foundation.

Addition to Agenda – discussion of possible Board Vice President

Bill moves and Kim 2nd – approval to remove agenda from consent agenda. All in favor – no opposed

Motion to add discussion of the Music Program. Bill moves and Tom 2nd – all in favor – no opposed

Motion to approve amended agenda. Bill moves and Clay 2nd – all in favor – no opposed

- IV. Election of New Board Members**

- a. **Mark Weiler**
- b. **John Daffron**
Bill Moves, Clay 2nd – All in favor, non opposed – motion passes

V. Reports

a. Community Outreach Committee Report

Update about upcoming fundraiser and community events: Movie night during spring break, planning Ninja Warrior/field day fundraiser for June

b. Finance Report

- CCSP audit May 17th – Brian from CDE
 - Whole overview of the entire program
 - For renewal for year 3
- Paid off the Region 9 Loan
 - Will make the deadline of the 20th
 - Margret (finance committee) – volunteered to line up and RFP for auditors.
- \$30,000 line of credit opened. - \$15,000 spent to catch up, now using it to spend down grants

c. Charter Conference Overview

- Conference summary was sent out
- Bill, Ursala, and Chenni attended conference
 - Many vendor opportunities
 - Great to listen to existing schools
 - Board Implementation ideas
 - Paperwork that needs to be developed
 - Job descriptions
 - All need to be familiar with district charter contract
 - Finance Ideas
 - Building/Renting Costs and ideal % per budget for facilities
 - CDFI Bank – have one local – 1st Southwest Bank

d. Director's Report

- i. Discussion of group vs individual lead, shows how it evolves
- ii. Reports about tours being given
- iii. 4th grade has increased to 17 students
- iv. Pika Power tickets – individual reward for doing well. Mark and Dwane will work on graphic and finalize
- v. Discussion of Hiring for Jason's position – 2 good candidates.
- vi. Calendar discussion
 1. Survey of parents about the calendar – James will send out and get feedback
 2. Big difference is 4 day week for summer of 2019

VI. Discussion Items

a. 2018-2019 Preliminary Budget Review

Review of the upcoming school year's budget, to be finalized in May 2018.

- Notes to keep in mind- Outcomes at state level will dictate total per pupil funding by May 1st and finalization of staff budget plan
 - Legislature is reviewing a Rural Funding Bill and PERA rate
 - Waiting on district to figure out what the new health insurance premiums
 - Special Ed costs through BOCES
 - Title Salaries and Read act salaries are not confirmed
 - Full for enrollment for the 2018/2019 school year with a waiting list

Finance Committee will begin to meet at least a week before the board meeting so that board has time to review finance reports before the meeting.

Clay moves to table the discussion until after action items,
Ursala 2nd – All in favor, no opposed

b. Discussion of the music program

- i. Have funding to hire a teacher and purchase basic instruments
 1. Possible to pay for workshops or an 8 hour per week position

VII. Action Items

a. School Safety Plan Review & Approval

Review of the recently finalized Safety Plan, as presented by James Lewicki and the school staff.

- Changes were discussed
- Asked for schedule/documentation on drills and implementation

Bill motions to approve with discussed changes. Mark 2nd – All approved, no opposed

b. Establishment of Facilities Committee

Action to name chair of Facilities Committee

- Discussion of what the facilities committee is/does
 - Committee for long term facilities/strategic master plan
 - Bill willing to be on the committee but would like someone else to chair
 - Idea's for who might be willing to be on the committee
 - Bill would be willing to Co-chair with Chenni until find a chair.

Mark motioned to establish the committee, Tom 2nd -- All in favor, no opposed

c. Designate Board Member to the School District Liaison

Naming of board member to act as liaison as per the PPOS Board

Member Agreement

- John stated he would be willing to be the liaison.
- Given John's education experience Clay voiced it would be the best fit
- He will attend the Archuleta School Board meeting on the 2nd Tuesday of each month.

Kim motions to approve John as the Liaison, Mark 2nd – All in favor, no opposed.

John had to leave the meeting

d. Board Member Resignation

Vote to acknowledge and accept the resignation of board member, Tom McCullough

- Thank you for your service and your time and dedication

Ursala moves to accept Tom's resignation, Bill 2nd – All in favor, no opposed

e. Election of board Vice President (addition to the original agenda)

- Overview of VP position
- Bill and Clay both willing – Bill defers to Clay

Mark motions for Clay to become Vice President, Tom 2nd – All in favor,
no opposed

Clay left the meeting at 5:34. Still a Quarrom of the board

Discussion resumed about the music program:

- Bill discusses meeting Mark Galbow in Telluride – has a music program Model Rock and Roll Academy, he works with other schools
- Would like to see if someone from the Academy would come do a presentation

VIII. Board Meeting Comments and Topics for Next Board Meeting

- a. Revisit term limits and nominations
- b. Mark to create some branding and marketing to present
 - Who is our target audience (parents)
 - What makes us special
- c. Discussion about being a substitute and also on the board, do we need to add to the agenda?
 - No need to add, unless the founding members specifically wrote a policy against it. Clay and Chenni to review bylaws.

IX. Adjournment

Tom Moves to Adjourn, Ashley 2nd – meeting adjourned at 6:08 pm