

Pagosa Peak Open School Board of Directors
Regular Meeting

Board Meeting Minutes
Friday, April 20, 2018, 4:00pm
7 Parelli Way, Pagosa Springs, Colorado

I. Call to Order

Roll call

Board members: Ursala Hudson, John Daffron, Mark Weiler, Bill Hudson
(began taking minutes at start of meeting)

Staff: Chenni Hammon, James Lewicki

Guests: Chris Manara (Pagosa Sun)

II. Audience Comment (Limited to 5 minutes each) None

Change to agenda suggested by Chenni. Bill moves to add Region 9

III. Consent Agenda Mark moves to approve Consent agenda Bill seconds. Unanimous approval.

- 1) **Approval of meeting agenda**
- 2) **Approval of meeting minutes**
 - i. 3/16/18
 - ii. 3/26/18
 - iii. 4/2/18
 - iv. 4/5/18

IV. Reports

- 1) Community Outreach Committee Report. Chenni reports that Town will be donating playground equipment from South Park. Ninja course will be planned to use new South Park layout; San Juan Health will allow use of refrigerator. Sonic might donate hot dogs. This will be a fundraiser. Ashley reported that there is a plan to do movie nights in Town Park.
- 2) Finance Report, Chenni reported that Region 9 will likely give a loan for cashflow. Mark will attend that meeting.
 - i. Support school board mill levy
 - ii. Increase PPR from \$7400 to \$8100
- 3) School Accountability Committee (SAC) Report
 - i. Bill report – 2 main discussions around incentive based salary schedule and parent engagement (increasing)
 1. Salary Schedule
 - a. Emily presented to group from her research and experience as a teacher

- i. Teacher retention is more related to stress not salary. Solution to stress is resources – personnel and materials.
- ii. Teachers are more likely to leave if under stress not necessarily related to pay.

Parent Engagement

Committee tasked to bring ideas back

Discussion around working conditions/salary

If teacher feels they are making a difference where they are and being recognized may be willing to work for less.

4) Director's Report

- i. Teaching/learning: great attendance for the fairy play-multiage experience. 6-7 min long, kids were very excited. Associated with fundraising booth in the lobby, the kids made things to sell. The kids raised \$350.
- ii. JR donating lumber for various projects including the garden
- iii. Keith with Audobon society invited students to come out and help put up signs
- iv. Landscape Pagosa out in the lobby
- v. Valerie Metscar joined in the mornings M, Wed, Th as part of the music program. Incorporating music and Spanish
- vi. Compliance Calendar – drills and critical dates for fiscal year
- vii. Safety walk-through with law enforcement and mountain home security. – Proposal from mountain security for securing doors as well as cameras. How does the board want us to work through this with the owner of the building and other bids.
 - 1. 3 bids are required
 - 2. what phases are we discussing – all at once or pieces at a time?
 - 3. Will flow back to the facilities committee
- viii. **Archuleta County School board**
 - 1. On next meeting agenda about 10% variance for enrollment. We have discretion within each class but are capped. Intent would be situational.
 - 2. Money we were supposed to raise – we met that amount and needs to make sure it is sent to the other board members
 - 3. Will work on a very clear spreadsheet to identify what has been done on each item we need to show the school district.
 - 4. Discussion- Mark follow up with Linda Reed over email and cc Ursala so we have any of those things in writing. Discussion about demand, that we are full already but what can we do to meet the demand.

Language of our contract is that the Archuleta District has sole discretion to let us increase class size or enrollment. Idea of a small school vs just a small student-teacher ratio.

5. Middle of state testing PARK (3rd and 4th) – data will come back in the fall.

V. Action Items

1) Approval of Advisor Contracts

- i. Sarah Johnson - returning
- ii. Karla Parker-Choat - returning
- iii. Kelle Bruno - returning
- iv. Thomas Davenport – new hire for 5th grade. 8 years experience. Will have a masters in educational leadership from CSU. Experience in restorative justice; in multi age classes and with a wide range of teaching different age groups. Came and spent 2 days teaching during his interview.

Bill motions to approve all contracts, Mark 2nd

Discussion: Thomas will be with 5th grade/middle school lead
All in favor, no opposed – motion passes

2) 2018-2019 Academic Calendar Review and Approval

Bill motions to table, Mark 2nd

Discussion: need to approve quickly within the next week because we are far behind other schools
All in favor, no opposed – motion passes

3) Board Member Terms

Proposal for term limits – to phase out founding members
Voting to adopt the Proposal of current board member terms.

Mark moved to adopt proposal, Jim 2nd

All in favor, no opposed – motion passes

4) CCSP Board Training Budget and Schedule

-Board training May 14th 8-4 \$1400,

-We have \$2000 remaining.

- Ideas are to send someone to the National Conference, have another half/full day local training, Rural Philanthropy Days.

- Ursala will talk with Yvonne Wilcox about scheduling for her to come in for our board.

- Bill will talk to CRC about local training

- Homework for the board to read charter applications

5) Establishment of Fund Development Committee and Naming of Committee Chair

Need to fundraise about \$22,000 for our budget – operating expenses. Every year we have to raise \$25,000 Cash and \$25,000 in kind.

Role is to reach out and find donors to fund the operating budget

Need a chair for the committee

Mark discussion about feeling unclear about our mission and vision, particularly around inclusivity and lifting our enrollment cap in an active way to be a school for everyone to fulfill the need of the community based on a waiting list. Bill's describes that the school was meant to feel like a family not to become as big as possible. There was intention to be different from the average elementary school, intimate and small. James added he is operating under the existing contract asking for the variance, though it could feel different removing the limits from the contract based on precedent. John added many of the other considerations around logistics of space, staff, ect.... to still meet our ratio.

Ursala – this item is tabled for other board members

6) Region 9 Loan resolution to enter into line of credit

Ursala motion (add in what was read) to approve resolution Bill 2nd

Discussion: Chenni – describes process to have to spend first and then get reimbursed so the region 9 would cash flow the spending/ reimbursement process. Loan are done each for a year due to tabor law – and a cap on the amount and the time schools are allowed to borrow.

Discussion of how Region 9 functions – they help start-ups and non-profits in the first few years

VI. Board Meeting Comments & Topics for Next Board Meeting

VII. Adjournment

(board meeting evaluations submitted)