

Pagosa Peak Open School Board of Directors
Regular Board Meeting
Board Agenda

Thursday, June 19, 2018, 6:00pm
7 Parelli Way, Pagosa Springs, Colorado

I. Call to Order- 6:05 pm

1) **Present:**

Board Present: Ursala Hudson, Board President; Clay Buchner, Board Vice Present; Ashley Wilson, Board Secretary; Bill Hudson and Mark Weiler, board members

Staff: Chenni Hammon, James Lewicki, Kobe Biderman

Community Members: Yvonne Wilcox (Gainstorming), Cynda Green

Press: Chris Manera

II. Consent Agenda

1) **Approval of meeting agenda**

i. Mark makes a motion, Bill 2^{nds}, all in favor, motion passed unanimously

2) **Approval of meeting minutes:**

i. Linda bright was not included, need to update minutes from last meeting

ii. Marks moves to approve with amendment, Clay 2^{nds} – all in favor, motion passed unanimously

III. Audience Comment (Limited to 5 minutes each)

1) Kobe – Hello/background/intro

2) Yvonne Wilcox – Reviewing Mission/Vison session from board training yesterday

i. Review Gainstorming process

ii. Vision/Mission statement – “To create a community of empowered life long learners,”

iii. “by providing a multi-age learning environment designed to foster confidence, high academic achievement and the joy of learning through original and meaningful work”

IV. Reports/Committee Updates

1) SAC Report – Update – Suggestion from Ashley Wilson to have a staff/board/SAC – Poll for days that will work, discussing of adding a Gainstorm to this meeting. Possibly the 23rd or 24th

i. Discussion of upcoming Board Meeting followed the SAC report

ii. Bill moves to move board meeting for July from the 9th to the 24th

Mark 2^{nds} – all in favor, motion passed unanimously Pot luck will be the 23rd

2) Directors Report:

i. Coffee house during school day – performing a song next week at the school

- ii. Board and guests toured the music room/outdoor eating area/garden to discuss multi-age afternoon focus groups. Working well. Students may be taking things to the farmers market
 - iii. Archuleta Board approved the 10% variance – new enrollment report - 3 potential spots 2nd grade is the lower spot. Holding a few open to be able to accommodate families that come in with multiple students. Looking at why students have left. Currently have 96 enrolled. Answered all of the questions the Archuleta school board required and at the last meeting the board reported they were satisfied with all of the documentation presented.
 - iv. James Walton Fund press release – received \$135,000 for several things. Help with purchasing transportation, scholarships, food security, and guidance counselor, and project fund for community/youth ideas.
 - v. Update on the School Guidance Counselor – full time position that will be posted in the next week or so. Job description was given.
- 3) Finance Committee Report – Chenni
- i. Started the month of May starting to cash flow the salary. \$56,000 withdrawals/expenses, 2 PPR checks and loan proceeds totaling \$120,000. Still have \$55,000 from CCSP to submit by the end of June. Working on the remaining- have a plan to spend. Everyone is working and we know where it is going. Title 1 and 2 grants are ending in June – as well as CCSP
 - ii. Day camp ran negative – likely because the county day camp was open the second week. \$530 in the negative – possibly the afterschool program fund. Invoice was confusing/not showing the correct time on the invoice – working on correct
 - iii. We were able to make a \$15,000 towards principle payment and cash flow is working with the loan
- 4) Business Manger Hiring Task Force –
- i. Mike might need to join and review the candidates – will be talking with Mike and brining an update to the next board meeting.
 - ii. Board was ok with Mike sending a letter of support for Chenni given the recommendation of the task force in consideration of the interviews that were done.
 - iii. Tabled to wait on recommendation and new contract

V. Action Items/Other Buisness

- 1) New list of approved bank signers – removing Kim and replacing with Ashley.
 - i. Bill moves to change bank signers, Mark 2^{nds}, all in favor, motion passed unanimously
- 2) Approval of Auditor: Tim Mayberry – May 17th meeting reviewed and voted on the auditor. Resolution 2018004

- i. Mark moves to approve auditor, Clay 2nds – all in favor, motion passed unanimously
- 3) 2018-2019 Budget Approval Resolution – having a special meeting on June 28th – posting was incorrect, so we will be re-posting for 2 week and re-vote. Will comply with CDE rules to be approved.
- 4) Approval of Employment Contracts. Returning Employees: Linda Bright, Harold Bright, Emily Murphy and Sabra Lopez.
 - i. Mark moves to approve as presented, Bill 2^{nds}, all in favor, motion passed unanimously
- 5) Approval of hiring title 1 teachers – new temporary employees: Jose Luis Vilches, April Rossetti, Chris Hinklin, Cora Rose Lewicki, Jessica Wood, Carol Ashmore and Jordan Helmberer.
 - i. Mark moves to approve contracts, Bill 2^{nds}
 - ii. Discussion to use title funds – some of these employees take the place of teachers who left in may
 - iii. All teachers are vetted in the same manner
 - iv. All in favor, motion passed unanimously
- 6) Adoption of Revised Mission and Vision Statements:
 - i. Bill moves to approve, Mark 2^{nds} as long as they are kept together.
 - ii. Discussion: Clay asks about substance – and if we are content with the substance. Mark “it brings clarity in 20 words”
 - iii. Ursala, it is a one sentence statement that they kids can learn to question what they are being taught.
 - iv. All in favor, motion passed unanimously
- 7) Interim Assessment Presentation: James
 - i. CMAST testing mandated testing that happen April / results in July 3rd and 4th math and reading
 - ii. DIBLES (next) – beginning / mid / end of year reports
 - 1. Dibbles Deep just starting – want all students to have this – usually only students who are in trouble
 - iii. NWEA – Just got the reports – 40% in the core literacy, 30% core math, have 2/3 that might be in strategic – new platform for the kids
 - 1. DIBLES and MWEA have parent parts to help parents understand and help
 - 2. Will be updating personal learning plan and then coordinating with parents in July to share results and inform the PLP’s
 - iv. Do not rely on these measures alone, running records and evidence-based items, relationships – all play into personal learning plan
 - v. CORE – doing well (69%) Strategic students need more support (9%) – Intensive 1-1 progress monitoring (22%)
 - vi. NOTE: Kindergarten – 13 of those 14 kids are at the CORE level, only 1 strategic (maybe not add to the minutes – though recoding)

- vii. Starting to address with additional small groups/1-1 intensives to already beginning to address some of the lower scores
- viii. Also note that the school plan has that test scores will meet or exceed the test score cut offs.

VI. Topics for Next Board Meeting/Next Steps

- 1) Topics for next board meeting:
 - i. Need to schedule strategic planning session and 3 top priorities will come out of that.
 - ii. Business Manager Contract
 - iii. End of year grant report
 - iv. 5-7 min student presentation
 - v. Vote in a Treasurer
- 2) Meeting Debrief:
 - i. Timing / written staff reports only give a brief summary
 - ii. Treasurer – need

VII. Adjournment: 7:59 meeting adjourned