

Pagosa Peak Open School Board of Directors
Regular Board Meeting Minutes
Tuesday, July 24, 2018, 6:00pm
7 Parelli Way, Pagosa Springs, Colorado

I. Call to Order- pm

1) Present:

Board Present: Ursala Hudson, Board President; Clay Buchner, Board Vice President; Ashley Wilson, Board Secretary; Bill Hudson, Mark Weiler, and John Daffron board members

Staff: Chenni Hammon, James Lewicki, Linda Bright, Gabrielle Dorr, Thomas Davenport (student advisor)

Press: Chris Manera

II. Consent Agenda

1) Approval of meeting agenda

i. Mark moved to approve the agenda, John 2nd. Motion passed unanimously

2) Approval of meeting minutes:

i. Mark moved to approve the meeting minutes with amendment, Clay 2nd. Motion passed unanimously

III. Public Comment (Limited to 5 minutes each)

1) none

IV. Reports/Committee Updates

1) Business Manager Report

i. Review of income and expenditures

ii. Van was purchased with Walton funds, 15 passenger bus is being pursued

iii. Daniels grant due on July 31st. Have an extension until December 31st for the surplus

2) Marketing Director Report

i. PR and marketing - working on 1 year report - a printed publication to highlight the successes with teacher/parent/student profile. Purpose is to raise community awareness

ii. 2 press releases: Drama Camp and Town Council presentation

iii. Social Media posts

iv. Filming for capital campaign video - 5 min video

v. Grants: spreadsheet of grants researched. Upcoming deadlines in August are the current focus - with a possibly amount for over \$300,000

vi. Strategic plan around messaging for the capital funds and marketing tools

vii. Questions:

1. When will the video be ready- Aug 7th

2. Distribution plan for pamphlets - dropping off in locations where families are present, seeds of learning, Head Start, churches.
 3. Rural Philanthropy days: some of these tools will be used for the pitch. Highly crafted message. Will have elevator speech ready by Wed Aug 1st.
- 3) Directors Report
- i. Intro Thomas Davenport - new staff.
 1. Thomas shared about his experience at the Center for the Arts. 27 students from PPOS participated
 - a. Great Experience with camp staff
 - b. Notable that all male roles were filled with PPOS boys
 - c. Great community partnership
 - ii. Town Council Meeting - Emily headed this initiative.
 1. Kids presented to Town Council
 2. Trash Can project is in the 2019 budget will be moving forward
 3. Place-based project - kids will know it is real
 - iii. Update on the song the kids wrote: they presented this song at the coffee house and it is now recorded - shared recording at the meeting
 - iv. When James is out of the building, Thomas will step in and take on director duties. Thomas will have his CO principles license as soon as his degree is conferred.

V. Board Business

- 1) Strategic Planning Board Training: August 6, 4-8 pm & 7, 9am-1pm - just for the record.
 - i. Get Trainers opinion on having staff present for the strategic planning
 - ii. Bill made a motion that the board go with trainers opinion on having staff present. John 2nds
 1. Discussion - where is the meeting (at the school)
 2. Motion passed unanimously
- 2) Board/Staff Potluck Scheduling - Next Tuesday at 4pm for whichever board members that can attend. Tuesday, July 31st. Board will provide food for the staff.
- 3) August Board Work Session Cancellation
 - i. Ursala moved to cancel, Clay 2nds. Motion passed unanimously
- 4) Formal Acceptance of Kim Lund's Board Resignation
 - i. Thank you Kim for your time spent on the board and in the office
- 5) Induction of Board Treasurer
 - i. Mark is unsure about taking the position at the current time
 - ii. Clay made a motion to table the induction of the treasurer, John 2nds. Motion passed unanimously

VI. Action Items/Other Business

- 1) Approval of Employment Contract Renewals:

- i. Ursala Moves to approve contracts, Mark 2nds. Motion passed unanimously
 - April Rosetti
 - Emily Murphy
- 2) SAC Committee Status
 - i. Clay was the chairman had to withdraw due to full commitment. Will be coordinating the hand off to John
 - ii. In the process of filling rolls for all the skills that need to be at the table
 - iii. Rolling out a few of the projects to support teacher/parent connection and interactions

VII. Topics for Next Board Meeting/Next Steps

- 1) Topics for next board meeting:
 - i. Healthy Snack/lunch guideline or policy - Jadi
 - ii. Update for lunch program - conversation with board \$12,000 from last year that carried over - Jadi
 - iii. Capital Campaign task force or committee - Ashley
 - iv. Academic Program improvement steps based on test scores - John
 - v. Invite Laura Mujeres to present to the board on test scores for the August or September Board meeting
 - vi. Update on the enrollment in the directors report for August
 - vii. Board needs to review Bylaws for next meeting
 - viii. Send out grievance, discipline and enrollment policies for review and possible revision if needed

VIII. Adjournment: 7:19

- 1) Marks Moves to adjourn, Bill 2nds. Motion passed unanimously