

Pagosa Peak Open School Board of Directors
Regular Meeting

Meeting Minutes
Saturday, December 16, 2017, 2:00pm
7 Parelli Way
Pagosa Springs, Colorado

I. Call to Order 2:05

Roll call

Board Members: Chenni Hammon Bill Hudson Ursala Hudson Tom McCullough

Staff: James Lewicki, Kim Lund

Audience: Randi Pierce, Pagosa Sun

Jason Stuck Corrie Stuck

Absent: Aaron Burns, Board Member

II. Consent Agenda

1) **Approval of meeting agenda**

Chenni moves to add conference registration funding to the agenda Bill seconds all in favor agenda approved as amended

2) **Approval of minutes**

i. 11/17/17

ii. 11/27/17

Bill Moves to accept the minutes presented Tom seconds all in favor, motion carries

3) **Approval of 2018 board meetings calendar** (*see attached*)

Change Dinner Party from Jan 15 to Jan 5.

Bill moves to accept the calendar with the noted changes Ursala seconds, all in favor motion carries

III. Audience Comment (up to 5 minutes each)

Corrie Stuck asks what our protocol is for school safety with the consideration of the recent school shooting in Aztec.

IV. Committee/Administration Reports

1) **Finance Report**

- 2) **Community Outreach Committee report**
- 3) **School Director's report**

V. First Reading of Policies
Firearm Policy-

VI. Discussion Items

- 1) **School board & school staff luncheon scheduling**

VII. Action Items

1) **School Director Evaluation Surveys and Process**

Vote to approve proposed process and Survey Monkey surveys for: staff, parents, Board, and Director

Surveys to be sent Monday due Jan 9th

Business manager to have separate evaluation survey as questions pertaining to duties are different than the academic staff.

Tom moves to send out Evaluation Surveys currently prepared with the addition of a Business managers survey, with an return date no later than January 9, 2018, Chenni seconds-all in favor, motion carries.

Tom moves to have SAC create a survey by Wed. December 20th to be returned Jan 9th-Chenni seconds, all in favor-Motion carries

2) **First Southwest Bank line of credit contact person**

Vote on whether Kim Lund should have full authority or not in working with our financial institutions to establish new lines of credit

Ursala moves to allow Chenni and Kim to pursue a Line of Credit with First Southwest Bank for \$100k to cover CCSP and title expenditures. Chenni seconds-all in favor Motion carries

3) **Conference Action**-Chenni moves to allow up to six people to attend the conference with Bill Hudson providing upfront registration costs to be reimbursed by the CCSP grant, Bill seconds all in favor-motion carries

4) **Open Enrollment** – Chenni moves to send out surveys parents week of Jan 8th data due to board on 19th for further review upon which

open enrollment dates will be approved Bill seconds-all in favor motion carries

5) **Board agreement-** Ursala moves to approve the Board Member Agreement with the noted changes of Open Meetings-Chenni seconds- all in favor motion carries

6) **Enrollment Cap**

Vote to approach Archuleta School District's school board about raising our current student/classroom cap

Board to review enrollment renewals data to build a case for increase

Bill moves to add Dec 21st @4pm work session to discuss CCSP budget changes and to review evaluation data at the January 11, 2018 4pm work session

Next meeting:

James to have School Safety Plan presented to the board

Kim to create Dashboard reports of current finance standing for each board meeting, Finance Committee to review prior to the meeting.

Review policy for collection Fees and Tuition

Schedule enrollment workshop

VIII. Adjournment @3:59pm Chenni moves to adjourn, Tom seconds all in favor-meeting adjourned

Proposed 2018 Board Meetings Calendar

January 11: work session

January 5: board/staff dinner 3pm

January 19: regular board meeting

February 16: regular board meeting

March 2: work session

March 16: regular board meeting

April 20: regular board meeting

May 4: work session

May 18: regular board meeting

June 15: regular board meeting

July 20: regular board meeting

August 17: regular board meeting

September 21: regular board meeting

October 19: regular board meeting

November 16: regular board meeting

December 14: regular board meeting