

Pagosa Peak Open School Board of Directors
Regular Board Meeting Minutes
Monday, January 14th, 6:00pm
7 Parelli Way, Pagosa Springs, Colorado

I. Call to Order- 6:06 pm

1) **Present:**

Board: Ursala Hudson, Board President; Clay Buchner, Board Vice President; Ashley Wilson, Board Secretary; Mark Weiler, Board Treasurer; Bill Hudson and John Daffrom, Directors

Staff: James Lewicki, School Director; Chenni Hammon, Business Manager; Linda Bright, Office Manager; Kobe Biederman and Thomas Davenport, Lead Advisors

Public: Kierstan Renner and Jonathan Alford, parents; Chloe Alford, student; Angela Crossland, Mountain Middle School Curriculum Director

Press: Chris Manner, Pagosa SUN

II. Consent Agenda

1) **Approval of meeting agenda**

- i. John moved to approve agenda, Bill 2nd
- ii. Discussion: add the grievance policy for to agenda.
- iii. John amends motion to include grievance policy Bill 2nd
- iv. Motion passed unanimously with amendment

2) **Approval of Minutes**

- i. Bill moved to approve minutes from 12/10 and 12/13, Clay 2nd
- ii. Motion passed unanimously

III. Public Comment

- 1) Jonathan Alford - commended everyone in the meeting's attendance, the school is a wonderful resource. Spoke to mission of the school, which specifically states that free play time is essential to learning. Attended meeting to advocate for the kids to increase the free play and lunch time.
- 2) Will discuss at the next board meeting
 - i. James to take to the staff for discussion to look at schedules and considerations.
 1. Topic will be discussed during staff meeting to create an idea and plan if this is possible, and will bring back to the board for consideration

IV. Staff and Committee Reports

1) Staff Report - Kobe Biederman

- i. PBL project coming up: Snowpack and effect on Pagosa Springs Economy

1. Part of this will be done with Audubon

2. Understand the science and economic impact of water
3. Jenny Green with the tourism office- presentation on how her office adjusts marketing strategies for how they market our area.
4. Relationships structure of their own families and the economy here and how that relates to snow pack.

2) School Director's Report

- i. 3 days of students going up to sonlight camp for field experience in conjunction with Audubon of the Rockies
- ii. CMAS - math testing. James took the test to know what is on the CMAS test in order to understand the emphasis to help prepare for the main functions of the math curriculum to make sure they are lining up. "Have we taught what they will be tested on yet"
- iii. DIBELS - literacy
- iv. Finished out NWEA and DIBELS MOY (middle of year) is almost done
 - v. These are showing growth
 - vi. Will be getting these graphs to parents within the next week
 - vii. CDE grant - we did receive the ESI grant, allows us to work with Ft Lewis to do a holistic review and mentorship with staff from the ED program there.
 - viii. Getting the same data from NWEA and DIBELS - have 55% at or above grade level. 90% growth
 - ix. SRD - students who are in intensive in DIBELS 40% have increased
 - x. Feel we need more math diagnostic
 - xi. Before holiday Fire Marshal was here
 1. phase 1 development for security and fire safety
 - a. secured door into Kindergarten and flip the door that goes into 1st/office for fire safety
 - b. cameras
 - xii. Restorative Justice training is ongoing. Kobe and Emily are participating in a training and have an outside consultant coming in for a PD day Feb 16th
 1. very strategic vision with bringing on a counseling team and this is part of that.
 - xiii. Doing a learn to skate program where kids are going to the ice skating rink
 - xiv. weekly trip to the grow dome

3) Business Manager Report

- i. Short month
- ii. Did cash flow the PPR because of the holiday break

- iii. have \$35,000 for federal reimbursement that are upcoming to be turned in. Title funds and read act
 - iv. CCSP - Region 9 is available for cash flow
 - v. Grant Manager interviews will be scheduled next week
 - vi. UMB bank is a line of credit instead of a credit card, they have their own board resolution
- 4) Treasurer's Report
- i. Nothing to report

V. Board Business

- 1) Approval of New Employment Contracts
- i. Jen Sarkis - to be moved from lunch monitor to Kindergarten assistant
 - ii. Kim Buscaglia - to take the lunch monitor position.
 - 1. Discussion - Jen and Bianca fulfill our commitment to the staff to have 2 aids from the mill levy funds.
 - 2. Mark moves, Bill 2nd
 - 3. Motion passed unanimously
- 2) Approval of Services with Aikido of the San Juans
- i. Discussion - Bill reached out to Bill and Lisa and he was invited to go by the class and he videoed the class. They were not able to come to tonight's meeting due to other commitments. Bill would like to see them start tomorrow.
 - ii. Bill moves to begin the Aikido class tomorrow, Mark 2nd
 - 1. Discussion - John brought up that we did not ask much of them, but they were not able to come tonight and that they are not able to address Clay's concerns.
 - 2. Ursala - There was some miscommunication and disorganization that they may have been frustrated with. This could help with social emotional learning.
 - 3. Discussion from last meeting was about is Aikido being about fighting.
 - a. Bill discussed with them our concerns, they agreed
 - 4. James would monitor and it will be very introductory, will not allow it to go to the point where kids are sparring with one-another.
 - 5. Motion carried, 5 for 1 against (Clay against)
- 3) Public Meetings Posting Resolution
- i. Each year we are required to approve a resolution about posting of public meeting
 - 1. Resolution 2019-001

2. Mark moves to adopt the resolution Clay 2nd
 3. Motion passed unanimously
- 4) UMB Bank Resolution
- i. Resolution 2019- 002
 - ii. Approves opening the purchase card program through UMB bank
 - iii. Mark moves to adopt as presented, Bill 2nd
 1. Discussion: This has no fees and no interest 60 day charge card. Allows each advisor to have their own card with a classroom limit. Each room will have a budget and will have to turn in receipts. School uses this method. Thomas - advisors are excited about this and feel like it will make them more effective.
 1. Motion passed unanimously
- 5) UIP Approval
- i. James present - UIP has been updated with our current scores. Some of our end of year goals have already been met. This goes to CDE after this and will come back with their feedback. Already approved by Archuleta School Board. Priority improvement due earlier.
 - ii. John moves to approve, Mark 2nd
 - iii. Motion passed unanimously
- 6) 2019 Board Meeting and Trainings Calendar approval
- i. Regular board meeting the 2nd Tuesday of every month
 1. 5 pm start for meeting or work sessions
 2. Will discuss the calendar at the next work session with our board self evaluation, Feb 11th
 3. Strategic planning for next year to be held in May
 4. Bill moves to table until Feb 11th, John 2nd
 1. Motion passed unanimously
- 7) Approval of Revised Budget
- i. Added in Mill Levy, Walton Grant and LPEA grants and added in expenses - difference in salaries and bus manager, custodian, and 2 aids. reduced student transportation due to us now having vans, increased liability insurance. Have gone over for Echo IT, funds have been moved. Pupil funding has gone up by \$41 per student. Want to make sure that is the same in coming months and not a one-time adjustment.
 1. may want to increase the line item for technical support since we are currently at the budget and still have half the year to go.
 2. Have a healthy fund balance. because we are pushing the mill levy till next year for kindergarten tuition.
 3. James - we didn't programatically move funds - preferred to come to the finance committee and the board to move funds from the fund balance.

4. Mark moves to approve with change to other technical supplies, Bill 2nd
 5. Motion approved
- 8) Grievance Policy Review
- i. Took the school judicial committee out of the plan
 - ii. #3 changed file grievance with school director if applicable
 - iii. John moves to approve, Mark 2nd
 - i. Motion passed unanimously

VI. Next Steps

- 1) Topics for next board meeting
 - i. Draft of next year school calendar
 - ii. Compensation matrix - still in finance and SAC
 1. SAC hands the philosophy to finance and makes number recommendations.
 - iii. SAC update
 - iv. Update on Jonathan's recommendation for more free play time
 - v. Update on parent conferences
 - vi. Update on enrollment
 - vii. New board recruitment
- 2) Meeting Debrief
 - i. Clay will be resigning from the board - truly a pleasure to serve with everyone.
 - ii. Meeting went well - Bill happy with reports that are being done

VII. Adjournment: 7:23