

Pagosa Peak Open School  
Board of Directors  
Regular Meeting Minutes  
Monday, May 13, 2019, 5:00pm  
7 Parelli Way, Pagosa Springs, Colorado

- 1) Opening Business – 5:06pm
  - a) Present
    - i) Board Present: Ursala Hudson, Board President; Mark Weiler, Board Treasurer; Bill Hudson and Julie Simmons, board members (Absent: John Daffron, Ashley Wilson)
    - ii) Staff Present: James Lewicki, School Director; Angela Reali-Crossland, Future School Director; Chenni Hammon, Business Manager; Thomas Davenport, 5th Grade Advisor; Alison Beach, Communications Manager; Linda Bright, School Secretary; Harold Bright, School Custodian
    - iii) Press Present: Chris Manara
    - iv) Public Present: Margaret McClintock, Finance Committee Member
  - b) Agenda Approval
    - i) Mark moved to approve the agenda, Julie seconded the motion. All members voted in favor. Motion carried.
  - c) Approval of meeting minutes: April 1, 2019, April 2, 2019, April 23, 2019
    - i) Bill moved to approve minutes with corrections
      - (1) April 1, 2019 – Section I. a. i. 1. Change fiancé to finance.
      - (2) April 2, 2019 – Section VI. a. “Bill made a motion to accept the recommendation of the hiring panel *and to make an offer to Angela Reali-Crossland.*”
      - (3) April 23, 2019 minutes – Section 6.a. Discussion: “Finance committee comfortable with \$1,000 increase for all lead teacher contracts *with the understanding that contracts, bonuses and raises will be reviewed in January after enrollment is finalized and funding has been received.*” Also, Section 6.a.ii. Ursula to be corrected to Ursala
    - ii) Mark seconded the motion. All members voted in favor. Motion carried.
  - d) Public Comment: None
  - e) Public Acknowledgement of Service: The board publicly acknowledges Linda Bright, Harold Bright and James Lewicki for the time and effort put into Pagosa Peak Open School. They will be missed.
- 2) Staff & Committee Reports
  - a) Business Manager’s Report
    - i) The approved draft of the budget is available on-line and in the school’s office.
    - ii) Bill mentioned that actuals for 2017 need to be included with the budget.
    - iii) Next years budget will be reviewed in December.
    - iv) Budget is slated to be adopted by June 10th
  - b) Grant & Communication Manager’s Report
    - i) Update on grant availability
  - c) School Director’s Report
    - i) May 2019 fire drill successful
    - ii) Lockdown drill planned for June
    - iii) DIBELS NEXT summary provided from testing results.
- 3) Board Business

- a) Angela Reali-Crossland Contract Amendment Approval
    - i) Angela's original contract approved to begin July 1<sup>st</sup>, 2019 @ James's rate of pay. Would like to start the contract June 1<sup>st</sup>, 2019 with everything else remaining the same.
    - ii) Mark moved to approve the contract amendment, Bill seconded the motion. All members voted in favor. Motion carried.
  - b) 2019-20 Budget, Approval for Public Review
    - i) The board welcomes public comment on the budget, making it accessible on-line, on premise and in the paper for two weeks, week 1 – too late to classify, week 2- public notice
    - ii) Bill moved to publish the draft budget, Mark seconded the motion. All members voted in favor. Motion carried.
  - c) Board Training Schedule
    - i) Half-day training for board members June 12<sup>th</sup>, 2019 at 12pm – 4pm at Pagosa Brewing Company. No lunch will be provided.
    - ii) All 30 CDE Modules must be completed by board members by December 31<sup>st</sup>, 2019, scoring 90% or better on each module. 50% of the modules must be completed by August 31<sup>st</sup>, 2019.
    - iii) Bill moved to approve the training schedule, Mark seconded the motion. All members voted in favor. Motion carried.
  - d) Election of Officers
    - i) Bill moved to retain Ursala Hudson as board president, Mark Weiler as board treasurer and to nominate Ashley Wilson as board vice-president and Julie Simmons as board secretary. Mark seconded the motion. All members voted in favor. Motion carried.
  - e) Approval of Board Member Terms
    - i) Ursala's term expired.
    - ii) Bill moved to renew Ursala's term until 2021, Mark seconded the motion. All members voted in favor. Motion carried.
- 4) Next Steps
- a) Public Comment: None
  - b) Topics for Next Board Meeting
    - i) Board Member Agreements
    - ii) Conflict of Interests
    - iii) June 30<sup>th</sup> budget adoption
    - iv) New employee contracts
  - c) Meeting Debrief
- 5) Meeting Adjournment 6:26pm

Minutes respectfully submitted by Julie Simmons.