**Pagosa Peak Open School**

**Board of Directors**

**Regular Meeting Minutes**

**Monday, July 8, 2019, 5:00pm**

**7 Parelli Way, Pagosa Springs, Colorado**

1. Opening Business – 5:06 pm
   1. Present
      1. Board Present: Ursala Hudson, President; Ashley Wilson, Vice President, Mark Weiler, Treasurer, Julie Simmons, Secretary; and Bill Hudson, board member (Absent: John Daffron)
      2. Staff Present: Angela Reali-Crossland, School Director, Chenni Hammon, Alison Beach, Thomas Davenport
      3. Press Present: Chris Manera
      4. Public Present: None
   2. Agenda Approval
      1. Mark moved to approve the agenda; Julie seconded the motion. All in favor. Motion carried.
   3. Approval of meeting minutes: June 10, 2019
      1. The minutes should state in section b)ii) Modify motion for Revised Appropriating Resolution 2019-013
      2. Bill moved to approve the minutes for June 10, 2019; Mark seconded the motion. All in favor. Motion carried.
   4. Public Comment: none
2. Staff & Committee Reports
   1. Business Manager’s Report
      1. Fiscal end of year ended June 30. August meeting will have final report for review
   2. Grant & Communication Manager’s Report
      1. Grant review provided
   3. School Director’s Report
      1. Paid Time Off agreement reviewed.
         1. Gives staff more structure for when they can take time off
         2. Makes PPOS employment more desirable
         3. To be approved after review by staff and SAC
   4. Building Corp Report
      1. Currently dissecting building budget to understand full cost on owning and operating space.
      2. Brainstorming other organizations that can share space
      3. Reviewing code changes required and expenses associated
      4. Working on environmental review for DOLA grant
3. Board Business
   1. Employee Agreement for Kelsey Wright
      1. Mark moved to approve the employee agreement; Bill seconded the motion. All in favor. Motion carried.
   2. Service Agreement for Janitorial Services
      1. HQ Properties was the only bid received after advertising
      2. Bill moved to approve the service agreement for janitorial services; Mark seconded the motion. All in favor. Motion carried.
4. Next Steps
   1. Topics for Next Board Meeting
      1. Adding Angela as a signer on accounts
      2. Reviewing after school ideas
      3. Finance committee to present revised policy for procurement
      4. Three contracts to be presented for Art/Music, Special Education and Guidance/Assistant Advisor
      5. Dibbels report
      6. Presentation by staff member
      7. SAC recommendation to reconcile gap between fiscal and academic year
      8. Work Session recommendations to possibly include enrollment cap, student grievance and discipline policy
   2. Public Comment: none
   3. Meeting Debrief
   4. Meeting Adjournment – 6:50pm

Minutes respectfully submitted by Julie Simmons.