

Pagosa Peak Open School Board of Directors
Special Meeting

Board Meeting Minutes
Monday, May 21, 2018, 5:00pm
7 Parelli Way, Pagosa Springs, Colorado

I. Call to Order

All Present

Board members: Ursala Hudson, John Daffron, Mark Weiler, Bill Hudson, Ashley Wilson

Staff: Chenni Hammon, James Lewicki

Guests: Chris Manara (Pagosa Sun)

II. Audience Comment (Limited to 5 minutes each) None

III. Consent Agenda

- 1) Mark moves to approve Consent agenda Ashley seconds. All in favor, no opposed.

IV. Action Items

- 1) **Board Meeting Calendar Revisions**

- i. Bill moves to approve as presented, John 2nds. All in favor, no opposed

- 2) **Auditor Approval**

- i. Mark moves to approve Tim Mayberry (the Archuleta County district auditor), Bill 2nds all in favor, no opposed

- 3) **Business Manger Search**

- i. Discussion: Move the search for business manager from James to the board. Also for the board to form a subcommittee to advertise and interview for this position. Recommendation about who else might sit on the interview committee: Margret from finance committee and possibly inviting Mike from the district.
 - ii. Bill moves that Mark, Ashley, and James will form a subcommittee for the board to continue this search. Mark 2nds, all in favor, no opposed

- 4) **2018-2019 Budget**

- i. Pupil count will be finalized in Oct
 - ii. SPED funding not known until Jan
 - iii. New legislation around Kindergarten mentioned – more research needs to be done.
 - iv. If we are successful in having our enrollment cap lifted we will have 99 students
 1. Currently 92 students
 2. Mark recommends that the board have a budget with 99, students (the max), 90 students (mid), and 80 students (low) so that we can be fully prepared for wherever the school enrollment falls
 - v. Line items discussed
 1. Discussion around student activity fees/Kindergarten tuition
 - a. Budgeted last year but not receive the full amount, what are we anticipating for the new school year?
 - b. Discussion of families with multiple students and having a rate schedule for each additional child and scholarship opportunities
 - c. Chenni plans to invoice and have more documentation for families to know what they owe
 2. Discussion of facilities line – explanation of square footage and rent discount

- a. 5:49 mark excuse himself from the discussion – Bill states for the record that Mark did not participate in any of the prior discussion about the building. Mark re-entered after the facilities discussion was over. 5:57
3. Discussion of where to put the Tabor funds from the current school year and what the 2018/2019 Tabor Reserve requirement is
 - a. Could put in fund balance
 - b. Discussed making that decision in Jan during final budget approval based on the state of the year to date at that time.
4. Bill Moves to approve budget with the change to short term interest with an increase from \$2500 to \$7000 to cover all anticipated interest on our line of credit. John 2nd. All in favor, no opposed

V. Board Meeting Comments & Topics for Next Board Meeting

- 1) Board Training June 18th 11-2
- 2) Rotary Dropped of books for school
- 3) Mark drafted 2 letters to inquire about contributions to the building fund to ask for a match to the 1 Million we have been promised.
- 4) Next Meeting Monday may 21st at 5pm
- 5) Discussion of meeting District School Board questions and to ensure we compile all of the documentation they are asking for

VI. Adjournment

- 1) John motions to adjourn, Bill 2nd. All in favor, no opposed. Meeting adjourned at 6:01